

Cold Ashby Parish Council

Minutes of annual general meeting will be held on Wednesday May 14th, 2025, at 7.30p.m. in the Playing Field Pavilion.

**Councillors are summoned to attend this meeting of the Parish Council.
Members of the public and press are invited to attend.**

Agenda

Present: Councillors Harpham (NH), Peel (AP), Rachel Williams (RIW) and Richard Williams (RdW). Councillors Jonathan Harris (attending on behalf of Councillor Ware) and Christine Ware, who joined later owing to an earlier meeting (WNC). One member of the public. Jonathan Ward-Langman (Clerk, JBW-L).

Interests: None declared.

25.05.01 - Apologies: Councillors Bailey (RB), Alex Taylor (AT) and Fiona Taylor (FT). Accepted

25.05.02 - Declarations of Office: received from NH, AP, RIW and RdW. It was agreed unanimously that declarations of acceptance from RB, AT and FT should be received at the Parish Council OGM on June 4th, 2025 (proposed AP, seconded NH).

25.05.03 - Election of Chair and Vice-Chair(s) for 2025-26 year. Deferred until OGM on June 4th, 2025, due to absences (proposed AP, seconded NH).

25.05.04 - To receive the Declaration of Office from the Chair Deferred until OGM on June 4th, 2025, due to absences (proposed AP, seconded NH). RdW agreed to chair the meeting pending election of Chair.

25.05.05 - Election of other officers and representatives for 2025-26

- **2 representatives to CAPFA committee:**
- **1 representative to Village Hall committee:**
- **1 internal control councillor:**

Deferred until OGM on June 4th, 2025, due to absences (proposed AP, seconded NH).

25.05.06 - Minutes of the Ordinary Meeting of the Council held on Wednesday April 2nd, 2025 Approved as a true record, (unanimous, proposed AP, seconded RIW).

25.05.07 - Matters arising: to note for information only

- It was noted that the streetlights had been cleaned but this had not been done well: only external cleaning. Operative responsible was rude to AP when he questioned this. Agreed to contact EoN to report (unanimous, proposed RdW, seconded NH). *Action Clerk*

25.05.08 - Open forum:

- A Member of the Public expressed disappointment that the AGM had not been via a notice on the noticeboard; the Clerk apologised for this oversight and noted that notice of the meeting had been published online. To be discussed at OGM on June 4th, 2025 to agree responsibility for noticeboard. *Action Clerk.*
- Councillor Harris provided an update on WNC following the recent election.
- Councillor Harris also explained the issues regarding location of the Bus Shelter; Capital funding may be available for relocation if agreed. To be discussed further at the Annual Parish Meeting on May 20th, 2025. *Action Clerk*

25.05.09 – Accounts:

- The attached accounts for April 2025 and payments included as Annex A were approved. Approval of change of Wave billing to Direct Debit was agreed (unanimous, proposed NH, seconded RIW).

25.05.10 – Audit 2024-25

- The audit documents attached were approved for submission (unanimous, proposed RdW, seconded NH). Decision regarding change of audit to NCALC and change of bank to Unity Trust to be considered at OGM on June 4th, 2025. *Action Clerk*

25.05.11 - Planning matters: None

25.05.12 - CCTV camera, Black Horse Public House

- The Clerk provided an update. Mr Kuznecovs (owner of the Black Horse has indicated that:

"The Black Horse benefits from domestic CCTV system to prevent crime, anti-social behaviour, property damage, sabotage, improvement of road safety and overall crime prevention purposes etc in Cold Ashby....."

and if residents

"... have any questions and/or requests and/or suggestions with regards to overall operation of the domestic CCTV system in question – please contact Paul Kuznecovs directly on 07939597604 and/or paul@balticlink.co.uk. It should be noted for the release of any CCTV images a Subject Access Request will be sent to you to complete, as well as proof of identification will be required. Also, the owner of the domestic CCTV system in question reserves the right to refuse release of images and/or charge an admin fee for doing so. For more information, please refer to <https://ico.org.uk/for-the-public/home-cctv-systems/>. For any issues with the alarm – please always contact Paul Kuznecovs via WhatsApp on 07939597604 for prompt actions to deal with any identified problems."

Mr Kuznecovs has indicated that images are automatically erased in around 1 month +/-, subject to intensity and quality of recordings; that the cameras do not record sound; and that they record constantly (i.e. they are not motion activated).

The matter was discussed, and it was unanimously agreed to ask Mr Kuznecovs to reposition the cameras so that they only covered his property rather than public space ((unanimous, proposed RdW, seconded NH).

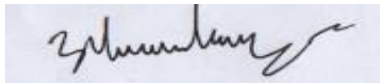
Action Clerk

25.05.13- Post:

- Letter from Naseby Parish council re access to Naseby Reservoir (attached) was noted. It was agreed that a letter of support should be sent. *Action Clerk*
- WNC Annual Parish Conference June 12th 2025. Deferred to OGM on June 4th, 2025, due to absences. (see email forwarded).

Date of next meeting: Ordinary General Meeting Wednesday June 4th, 2025, in the Playing Field Pavilion at 7.30p.m.

Annual Parish Meeting (Assembly) May 20th, 2025, in the Playing Field Pavilion

A handwritten signature in black ink, appearing to read 'Jonathan Ward-Langman', is written on a light blue background.

Jonathan Ward-Langman May 7th, 2025

Annex A: Cold Ashby Parish Council accounts April 2025

Date	Account	Category	Desc	Credit/Debit	£	VAT	Total	Notes
01/04/24	Main	Opening Balance			£9,687.21	£0.00	£9,687.21	
30/03/25	Savings	Opening Balance			£9,860.06	£0.00	£9,860.06	
31/03/25	Savings	Interest	Interest	Credit	£10.47	£0.00	£10.47	
08/04/25	Main	Payroll	DCK Payroll Q4	Debit	£40.00	£8.00	£48.00	
08/04/25	Main	Venue Hire	CAPFA	Debit	£142.50	£0.00	£142.50	
08/04/25	Main	Website and Email accounts	Spanglefish subscription	Debit	£39.95	£0.00	£39.95	
16/04/25	Main	Website & email accounts	IONOS (DD)	Debit	£3.00	£0.60	£3.60	
29/04/25	Main	Precept	NNC	Credit	£6,000.00	£0.00	£6,000.00	
30/04/25	Savings	Interest	Interest	Credit	£9.90	£0.00	£9.90	
	Main	Total					£234.05	
	Savings	Total					£0.00	
	Income (Main)	Total					£6,000.00	
	Income (Reserve)	Total					£20.37	
Above payments authorised:								
	Clerk							
	Councillor			Main Account			£15,453.16	
	Councillor			Savings account			£9,880.43	
				Month Balance			£25,333.59	
	Date:							

Annex A: BANK RECONCILIATION FOR COLD ASHBY PARISH COUNCIL MEETING May 12th 2025							
Name of smaller authority:	Cold Ashby Parish Council						
County area (local councils and parish meetings only):					West Northamptonshire		
Financial year ending 31 March 2026							
Prepared by (Name and Role):	Jonathan Ward-Langman Clerk/ RFO						
Date:	7/05/2025						
					£	£	
Balance per bank statements as at 30/04/2025							
Business Current Account 1045	account 1				£15,453.16		
Business Reserve Account 2605	account 2				£9,880.43		
	account 3						
Petty cash float (if applicable)							£0.00
Less: any unpresented cheques as at 30/04/2025 (enter these as negative numbers)							£0.00
Net balances as at 27/03/2025							£25,333.59

Annex A: Invoices for approval Cold Ashby Parish Council May 12th, 2025

Date	Account	Category	Description	Credit/Debit	£	VAT	Total
28/02/2025	Main	Water Charge	Wave	Debit	£38.66	£0.00	£38.66
30/03/2025	Main	Website & email accounts	Ionos Cloud (DD, already claimed)	Debit	£3.00	£0.60	£3.60
01/04/2025	Main	NCALC/ ACRE subscription	NCALC (Membership, DPO fee)	Debit	£269.85	£2.40	£272.25
06/05/2025	Main	Grass Cutting	Thompson Groundcare	Debit	£407.96	£81.59	£489.55
01/04/2025	Main	Grants	FSDC (Friends of St Denys Church) N.B. Agreed meeting February 5 th , 2025	Debit	£640.00	£0.00	£640.00
Above payments authorised:							
	Clerk	Jonathan Ward-Langman					
	Councillor						
	Councillor						
	Date:						

